

## CUSTOMER PRIVACY NOTICE & CONSENT FORM

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This Customer Privacy Notice serves the purpose of notifying and obtaining consent from customers (being the data subject) pursuant to the use of their personal information. This is done in accordance with the requirements of the Protection of Personal Information Act ("POPIA").

At **JEC Technologies Group** we are committed to protecting your privacy and to ensuring that your personal information is collected and used lawfully and transparently.

Please note that this notice must be read together with the Company [Privacy Policy](#), [POPI Policy](#), and [PAIA Manual](#) which is accessible at [www.jectech.co.za](http://www.jectech.co.za) and



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iFactory Building, Sandton, 2191, South Africa  
**Website:** [www.jectech.co.za](http://www.jectech.co.za)

## 1. INFORMATION PROCESSING

At **JEC Technologies Group** we collect and process your personal information mainly to provide you with access to our services and to help us improve our offerings to you. The type of information we collect will depend on the purpose for which it is collected and used. We will only collect information that we need for that purpose and so kindly take note of the following:

Personal Information collected	Purpose of Collection
<b>Personal information we collect may include:</b> Name Cell phone number Email address Bank details Card number Card details Company details	<b>The purposes of collecting this information are:</b> Debtors Invoicing Direct Emailing Statements Quotations Marketing communications via electronic means

Your personal information is stored and processed by our staff. Where your personal information is outsourced to a 3rd party for processing, that party is contractually bound to safeguard your personal information. Please view the Privacy Policy for more information on the third parties we utilize.

We will maintain your personal information for as long as we will serve as your service provider. We may retain your personal information in accordance with any legislation that requires us to retain your personal information.

## 2. RIGHTS OF THE CUSTOMER

**The Right to Access** the data subject has the right to access the personal information we hold about them.

**The Right to Alteration, Correction, and Amendment of Data** the data subject has the right to ask for the update, correction, or deletion of their personal information. This right is also termed as “the right to be forgotten”. We will only keep your personal information for whatever period we are bound to do so by law.

**The Right to Complain** about our use of your information.

If we do not respond to your satisfaction, then your complaint may be directed to the Information Regulator's Office.

### 3. RESPONSIBILITIES OF THE COMPANY

As the Responsible Party, the company will take reasonably practicable measures to:

1. Identify all reasonably foreseeable internal and external risks to personal information in its possession or under its control.
2. Establish and maintain appropriate safeguards against the risks identified.
3. Regularly verify that the safeguards are effectively implemented; and
4. Ensure that the safeguards are continually updated in response to new risks or deficiencies in previously implemented safeguards.

### 5. CONSENT

By ticking the box on this Notice and Consent form, you will consent to the collection, use, and disclosure of your personal information in accordance with this notice.

- Signed for and on behalf of **(Customer Name)**

<b>Signature</b>	
<b>Name</b>	
<b>Title</b>	
<b>Date</b>	

### 6. HOW TO CONTACT US

If you have any queries regarding this Customer Notice or if a Data subject would like to exercise their preferences or rights to access or correct their personal information, please use the following contact information:

**Designated Deputy Information Officer:**

**E-mail address:** [admin@jectech.co.za](mailto:admin@jectech.co.za)

**Business phone:** 010 880-0070