

## SUPPLIER PRIVACY NOTICE & CONSENT FORM

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This notice & consent form notifies you about the information we collect and process with regards to you as a supplier for JEC Technologies Group, and in certain circumstances, held on record by **JEC Technologies Group** after you cease to be a supplier. This is done in accordance with the requirements of the Protection of Personal Information Act ("POPIA").

In collecting this information, we are acting as the responsible party in terms of the POPI Act and our general compliance. We are required to provide you with information about how we collect and process your personal information, and about the rights you have regarding your personal information.

Please note that this notice must be read together with the Company [Privacy Policy](#), [POPI Policy](#), and [PAIA Manual](#) which is accessible at [www.jectech.co.za](http://www.jectech.co.za) and



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iFactory Building, Sandton, 2191, South Africa  
**Website:** [www.jectech.co.za](http://www.jectech.co.za)

## 1. INFORMATION PROCESSING

The type of information we collect will depend on the purpose for which it is collected and used. We will only collect information that we need for that purpose and so kindly take note of the following:

Personal Information Collected	Purpose of Collection
<b>Personal information we collect may include:</b>  Company Name Company Registration Number VAT Number Registered Address Office Number Billing Contact Name Billing Contact Number & Email Bank Name Bank Account Number & Name	<b>The purposes of collecting this information are:</b>  To load suppliers on our financial system To contact the supplier To make payment to the supplier To ensure the supplier is a registered VAT vendor For record-keeping purposes

Your personal information is stored and processed by our staff. Where your personal information is outsourced to a 3<sup>rd</sup> party for processing, that party is contractually bound to safeguard your personal information. Please view our privacy policy for more information regarding our third parties.

We will not use your information for any automated decision purposes that may affect your service delivery with us.

We will maintain your personal information for as long as you will serve as our supplier or service provider.

## 2. RIGHTS OF THE SUPPLIER

**You have the right at any time to request from us what records we hold concerning you, and to request, if justifiable and within your and our legal rights, to request the deletion of certain or all your records.**

**The Right to Alteration, Correction, and Amendment of Data**

**You have the right to ask for the update, correction, or deletion of your** personal information. We will only keep your personal information for whatever period we are bound to do so by law.

### 3. RESPONSIBILITIES OF THE COMPANY

As the Responsible Party, the company will take reasonable measures to:

- 3.1 Identify all reasonably foreseeable internal and external risks to personal information in its possession or under its control;
- 3.2 Establish and maintain appropriate safeguards against the risks identified;
- 3.3 Regularly verify that the safeguards are effectively implemented; and
- 3.4 Ensure that the safeguards are continually updated in response to new risks or deficiencies in previously implemented safeguards.

### 4. CONSENT

CheckBox1 By signing this notice, you consent to the fact that [JEC Technologies Group](#) may collect, use, and disclose your personal information, in the manner as provided in this notice, in accordance with the Protection of Personal Information Act and the Company Privacy Policy.

Please visit our website at [www.jectech.co.za](http://www.jectech.co.za) or further details on our data [privacy policy](#), including how you may access your data.

- Signed for and on behalf of [\(Supplier Name\)](#)

<b>Signature</b>	
<b>Name</b>	
<b>Title</b>	
<b>Date</b>	

### 5. HOW TO CONTACT US

If you have any queries regarding this Customer Notice or if a Data subject would like to exercise their preferences or rights to access or correct their personal information, including contacting the Information officer, please use the following contact information:

**E-mail address:** [admin@jectech.co.za](mailto:admin@jectech.co.za)

**Business phone:** [010 880-0070](tel:0108800070)